

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
December 17, 2020

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY **HELD VIA RECORDED VIRTUAL/TELECONFERENCE DUE TO COVID-19**

Chairman Rattner called the meeting to order at 7:30 PM. Following the virtual Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: James Benson, Andrew Cangiano, Brian McNeilly, Melanie Michetti, Michael Pucilowski, Steven Rattner, Thomas Romano, Joseph Schwab, Jack Sylvester

Members Absent: Michael Grogan, Richard Schindelar, Elmer Still

Others Present: Tom Carroll QPA, Pat Dwyer Esq., James Schilling MSA Director, Jilliam Martucci Administrative, Jim Wancho PE,

Attendance Roll Call:

Mr. Benson	Present	Chairman Rattner	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Absent
Mr. Pucilowski	Present	Mr. Sylvester	Present

Date/Time Call to Order: Thursday December 17, 2020 – 7:30PM
Others Present: Tom Carroll, Patrick Dwyer, Jim Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Benson	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Absent	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: November 24, 2020 ALL IN FAVOR	Abstain	Abstain	Absent	Aye	Aye	Aye	Motion Aye	Seconded Aye	Absent	Aye	Aye	Abstain
2020 Budget vs Actual ROLL CALL	Yes	Yes	Absent	Yes Seconded	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Yes
November 30, 2020 Balance Sheet ROLL CALL	Yes	Yes	Absent	Yes Seconded	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Yes
Pending Vouchers, December 10, 2020 ROLL CALL	Yes	Yes	Absent	Yes	Seconded Yes	Yes	Yes	Yes	Absent	Yes	Yes Entered Mtg 7:41pm	Motion Yes
Correspondence All IN FAVOR	Aye	Aye	Absent	Motion Aye	Aye	Seconded Aye	Aye	Aye	Absent	Aye	Aye	Aye
Directors Report, Maintenance & Repairs December, 2020 Flow Data -November, 2020 ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Aye	Aye	Aye	Absent	Motion Aye	Aye	Seconded Aye
Engineers Report-December, 2020 ALL IN FAVOR	Aye	Aye	Absent	Seconded Aye	Aye	Motion Aye	Aye	Aye	Absent	Aye	Aye	Aye
New Business:												
Resolution # 20-47 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Seconded Yes	Yes	Yes	Absent	Motion Yes	Yes	Yes
2021 Adopted Budget	Yes	Yes	Absent	Yes	Yes	Motion Yes	Yes	Yes	Absent	Yes Seconded	Yes	Yes
Resolution # 20-48 ROLL CALL	Yes	Yes	Absent	Yes	Seconded Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Yes
Closed Session: 08:22 pm Personnel & Permit Discussion ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Aye
Open Session: 08:46 pm ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Seconded Aye	Aye	Motion Aye	Absent	Aye	Aye	Aye
New Resolution App/ Req. of Stay	Yes	Yes	Absent	Seconded Yes	Yes	Motion Yes	Yes	Yes	Absent	Yes	Yes	Yes
Adjournment: 08:49 pm ALL IN FAVOR	Aye	Aye	Absent	Motion Aye	Aye	Aye	Aye	Seconded Aye	Absent	Aye	Aye	Aye

Chairman Rattner opened and closed the meeting to the public.

The "Regular" meeting minutes of November 24, 2020 were moved on a motion offered by Mr. Rattner, seconded by Mr. Romano All In Favor Vote:

Mr. Benson	Abstain	Chairman Rattner	Aye
Mr. Cangiano	Abstain	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Mr. Pucilowski	Aye	Mr. Sylvester	Abstain

The Financial Reports for 2020 was accepted on a motion offered by Mr. Romano, seconded by Mr. McNeilly Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Absent
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Chairman Rattner commented that there may be a budget shortage in sludge disposal by \$30,000-\$40,000. Mr. Schilling advised in his review through date we should stay within the budget. Mr. Schilling advised that vactoring the rag issue is what may put us over.

Financial Report – November 30, 2020

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual January through November 2020				
Accrual Basis	Jan - Nov 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	107,978.00	-107,978.00	0.0%
Interest	15,031.75			
Trustee passthrough	4,461,401.98	4,427,402.00	33,999.98	100.8%
Total Income	4,476,433.71	4,535,380.00	-58,946.29	98.7%
Gross Profit	4,476,433.71	4,535,380.00	-58,946.29	98.7%
Expense				
Personnel Services				
B-1 - Administrative-S&W	142,216.54	165,958.00	-23,741.46	85.7%
B-14 - Operating-S&W	606,055.09	667,500.00	-61,444.91	90.8%
Total Personnel Services	748,271.63	833,458.00	-85,186.37	89.8%
Employee Benefits				
B-9 - Pension	101,018.00	102,000.00	982.00	99.0%
B-8 - Social Security	58,148.30	65,500.00	-9,351.70	85.7%
B-10 - Hosp				
Dental/Vision	5,752.06			
Hospitalization	130,105.91	200,000.00	-69,894.09	65.1%
B-10 - Hosp - Other	-11,004.01			
Total B-10 - Hosp	124,853.96	200,000.00	-75,146.04	62.4%
B-11 - Disability Insurance	4,982.27	10,000.00	-5,037.73	49.6%
B-6 - Unemployment	5,700.10	7,000.00	-1,299.90	81.4%
Total Employee Benefits	292,852.63	384,500.00	-91,617.37	76.1%
Administration Expenses				
B-2 - Administrative-OE	33,537.02	40,000.00	-6,462.98	83.8%
Total Administration Expenses	33,537.02	40,000.00	-6,462.98	83.8%
Operations and Maintenance				
B-3 - Legal	30,498.10	30,000.00	498.10	101.7%
B-4 - Audit	13,941.95	15,000.00	-1,058.05	92.9%
B-5 - Engineer				
NJDES Permit	4,793.75			
B-5 - Engineer - Other	19,441.76	30,000.00	-10,558.24	64.8%
Total B-5 - Engineer	24,235.51	30,000.00	-5,764.49	80.8%
B-15 - Telephone	18,136.51	20,000.00	-1,863.49	90.7%
B-16 - Electric	271,407.24	482,500.00	-211,092.76	56.3%
B-17 - Propane/Fuel Oil	7,857.61	29,000.00	-21,142.39	27.1%
B-18 - Supplies/Chemicals	172,527.96	200,000.00	-27,472.04	86.3%
B-27 - Laboratory Supplies	5,493.51	12,000.00	-6,506.49	45.8%
B-13 - Office	26,382.06	30,000.00	-3,617.94	87.9%
B-31 - External Services	60,279.18	70,000.00	-9,720.82	83.1%
B-28 - Education/Training	8,438.03	20,000.00	-11,561.97	42.2%
B-25 - Laboratory Fees	13,425.62	30,000.00	-16,574.38	44.8%
B-19 - Maintenance/Repairs	163,893.90	200,000.00	-36,106.10	81.9%
B-20 - Insurance	105,037.00	110,000.00	-4,963.00	95.5%
B-24 - NJDEP Fees	24,196.32	25,000.00	-803.68	96.8%
B-12 - Trustee Admin Fee	15,030.00	20,000.00	-4,970.00	75.2%
B-23 - Permit Appl/Compliance Fees	30,064.88	25,000.00	5,064.88	120.3%
B-21 - Equipment	68,681.31	70,000.00	-1,318.69	98.1%
B-26 - Sludge Disposal	623,832.01	720,000.00	-96,167.99	85.0%
B-22 - Contingency	0.00	25,000.00	25,000.00	0.0%
Total Operations and Maintenance	1,683,358.90	2,163,500.00	-480,141.10	77.8%
Debt Service				
Debt Svs - Principal Payment	645,580.49	638,837.00	6,743.49	101.1%
Debt Svs - Interest Payment	51,153.33	75,086.00	-23,932.67	68.1%
Total Debt Service	696,733.82	713,923.00	-17,189.18	97.6%
Reserves				
B-29 - Capital Improvement	300,000.00	300,000.00	0.00	100.0%
B-30 - Renewal & Replacement	100,000.00	100,000.00	0.00	100.0%
Total Reserves	400,000.00	400,000.00	0.00	100.0%
Total Expense	3,854,084.00	4,535,380.00	-680,796.00	85.0%
Net Ordinary Income	621,849.71	0.00	621,849.71	100.0%
Net Income	621,849.71	0.00	621,849.71	100.0%

Musconetcong Sewerage Authority
Balance Sheet
 As of November 30, 2020

	Nov 30, 20
ASSETS	
Current Assets	
Checking/Savings	
OA 8169 · Operating Acct TD - 8169	1,738,710.05
PR 3717 · Payroll Account TD - 3717	7,384.11
CI 5030 · Capital Improvement TD - 5030	726,911.81
Es 3226 · Escrow Account TD Bank - 3226	9,892.99
RR 1360 · Renewal & Replacement TD -1360	339,213.80
Petty Cash	150.00
Total Checking/Savings	2,822,262.76
Other Current Assets	
NJIB Note Receivable	6,000,000.00
Prepaid Expenses	179.99
Total Other Current Assets	6,000,179.99
Total Current Assets	8,822,442.75
Fixed Assets	
Construction in Progress	619,814.35
Accumulated Depreciation	-38,105,732.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	24,501,374.80
Other Assets	
Def. Pension Outflows	521,422.00
Total Other Assets	521,422.00
TOTAL ASSETS	33,845,239.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-42,918.93
Total Accounts Payable	-42,918.93
Other Current Liabilities	
NJIB Note Payable	6,000,000.00
Accrued Payroll Liabilities	
VALIC	-450.00
PERS - Contributions	24,183.09
PERS - Loans	44,448.26
PERS - Insurance	7,041.35
Union Dues	-1,367.41
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	26,155.69
Escrow Deposits Payable	
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Hopatcong State Park WQMP Amend	1,292.50
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	9,893.49

Musconetcong Sewerage Authority
Balance Sheet
 As of November 30, 2020

	Nov 30, 20
Due to Municipalities	-254,218.00
Compensated Absences Payable	49,512.72
Accrued Interest Payable	30,709.64
Accounts Payable - Pension	60,241.70
Accrued Liabilities	23,750.00
Total Other Current Liabilities	5,946,045.24
Total Current Liabilities	5,903,126.31
Long Term Liabilities	
Net Pension Liability	1,861,226.00
Loans Payable	2,784,238.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	17,000.00
Def. Pension Inflows	894,022.00
Total Def. Inflows of Resources	911,022.00
Total Long Term Liabilities	5,556,486.38
Total Liabilities	11,459,612.69
Equity	
Net Investment in Capital Asset	21,700,135.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
AS - Air Sampling	7,805.12
350 - Contract 350 - PCSIU	7,090.00
325 - Contract 325 - SC 3&4	29,830.10
330 - Contract 330 GT 1	9,776.65
310 - Contract 310 Phase III Air Perm	450.92
Telecommunications Project	4,760.00
305 - Contract 305 NJIB Application	1,210.53
300 - Contract 300 Influent Screening	83,188.03
285 - Contract 285 - SC #1 & 2	93,801.49
295 - Contract 295 Tertiary Trtmt	90,668.92
270 - Contract 270 Thickeners	8,843.08
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	733,260.47
Total B-29 Capital Improvements	1,092,027.80
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
315 - Contract 315 Sludge Pumps Eval	40,015.98
B-30 Renewal and Replacement - Other	473,604.35
Total B-30 Renewal and Replacement	542,654.00
Operations	50,000.00
Total Restricted	1,763,933.80
Unrestricted	
Designated	-107,978.00
Undesignated	714,522.10
Total Unrestricted	606,544.10
3000 - Opening Bal Equity	-433,939.77
32000 - Retained Earnings	-1,703,498.03
Net Income	452,451.20
Total Equity	22,385,626.86
TOTAL LIABILITIES & EQUITY	33,845,239.55

The Pending Vouchers for the month of December, 2020 were approved for payment on a motion offered by Mr. Sylvester, seconded by Mrs. Michetti and the affirmative roll call vote of members present.

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Mr. Still entered the meeting at 7:41pm

**Musconetcong Sewerage Authority
Transaction List by Date
November 19 through December 10, 2020**

	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<u>OPERATING:</u>	American Wear	Uniform Service 11.17.20-12.08.20	-SPLIT-	617.72
	Blue Diamond Disposal, Inc.	Invoice 1192540 November & Deceml	B-31 · External Services	574.74
	Business Machine Technologie	Monthly Service Agreement	B-31 · External Services	525.00
	Cintas First Aid & Safety	invoice 5044401917	B-31 · External Services	160.34
	Cleary Giacobbe Alfieri Jacobs	Invoice 88156	B-3 · Legal	52.50
	DeFazio, Keith	Invoice 190893659628 - Boot Reimbu	B-18 · Supplies/Chemicals	150.00
	Divita Balance Service Co.	Invoice 7355	B-25 · Laboratory Fees	415.00
	Fisch Solutions	Invoice 8082	B-13 · Office	792.00
	Franks Trattoria	Safety Meeting Food 12.08.20	B-28 · Education/Training	338.97
	Grainger	Invoice 806934055 - Thermal Unit	B-19 · Maintenance/Repairs	1,000.98
	JCP&L	Account 200 000 010 112	B-16 · Electric	3,031.63
	Maryland Biochemical Co., Inc.	Invoice 11NN1056	B-18 · Supplies/Chemicals	4,120.30
	Netcong Hardware Co.	Invoice A271235	B-19 · Maintenance/Repairs	47.99
	Netcong Hardware Co.	Invoice B178545	B-19 · Maintenance/Repairs	34.14
	Netcong Hardware Co.	Invoice # A271719	B-19 · Maintenance/Repairs	18.83
	Nusbaum, Stein,Goldstein,Bror	Invoice 307	B-3 Legal	2,927.33
	Office Concepts Group	Invoice 984350-0, 983835-0, 983835-	B-13 · Office	523.97
	One Call Concepts, Inc.	Invoice 115429 - November 2020 - 86	B-2 · Administrative-OE	112.97
	Passaic Valley Sewerage Comi	Invoice 518416 - 11.01.2020-11.30.20	B-26 · Sludge Disposal	32,756.50
	PS&S	Invoice 142474	B-5 Engineering Services	2,302.01
	Pumping Service, Inc.	Invoice 1119540 - IEC Style Overload	B-19 · Maintenance/Repairs	163.80
	Roxbury Twp. Water Dept.	Invoice 9318-0 & 8250-0	B-31 · External Services	134.94
	Russell Reid	Invoice 0006070188	B-26 · Sludge Disposal	23,731.75
	State Chemical Solutions	Invoice 901781636	B-18 · Supplies/Chemicals	931.90
	Tritec Office Equipment	Invoice 53643 - Service Contract 08.2	B-13 · Office	75.54
	USALCO	Invoice 20179361 - DelPAC 1525	B-18 · Supplies/Chemicals	6,782.38
	Verizon	Account 756.215.705.0001.07/Fax Lin	B-15 Telephone	49.19
	Wielkocz & Company LLC	2021 Annual Budget & 2019 US Cens	B-4 · Audit	1,957.50
	Zoom Video Communications	Invoice Q794513 - Annual Zoom Subs	B-13 · Office	299.80
			TOTAL:	84,629.72
<u>CAPITAL:</u>	GMH Associates of America	Invoice 20C8113S	325 · Contract 325 - SC 3&4	18,136.00
	PS&S	Invoice 142471	B-29, Contract 305	435.00
	PS&S	Invoice 142472	B-29, Contract 300	10,442.75
	PS&S	Invoice 142475	B-29, AS	2,392.79
	PS&S	Invoice 142473	B-29, Contract 295	16,211.45
			TOTAL:	47,617.99
<u>RENEWAL & REPLACEMENT:</u>	PS&S	Invoice 142474	B-30	7,592.50
			TOTAL:	7,592.50
<u>PAYROLL:</u>	Primpoint/MSA Payroll	11.27.2020	B-1, B-14	32,626.46
	Primpoint/MSA Payroll	12.11.2020	B-1, B-14	31,499.44
			TOTAL:	64,125.90
<u>ONLINE & MANUAL CKS:</u>	WEX Bank/Shell	Account # 0496-00-486177-9 - Octobr	B-17 Fuel/Propane	261.35
	NJ Division of Pension & Benef	Reference # 33830746 - Estimated Mi	Accounts Payable: Pension	6,402.06
	VALIC	Confirmation # 0003859202 - 11.24.20	Accounts Payable: Pension	450.00
	WEX Bank/Shell	Account # 0496-00-486177-9 - Noverr	B-17 Fuel/Propane	85.59
	VALIC	Confirmation # 0003878516 - 12.11.20	Accounts Payable: Pension	450.00
			TOTAL:	7,649.00
<u>ESCROW:</u>			TOTAL:	0.00

The following correspondence for the month of December, 2020 was received and filed on a motion offered by Mr. McNeilly, seconded by Mr. Pucilowski. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Monthly Reports:

The Director's Report, and Maintenance and Repairs Report, for the month of December, 2020 and Flow Data for November, 2020 was accepted on a motion offered by Mr. Schwab and seconded by Mr. Sylvester. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

Comments:

- Mr. Schilling advised we have another MSA staff member that has tested positive for COVID-19. We were advised this morning. All remaining MSA staff will be tested tomorrow. Mr. Rattner advised that if anyone has any symptoms at all, send them immediately for testing. Mr. Schilling advised that the MSA staff has been split up and they are working alternating weeks; all protocols & safety measures are in place & being followed.
- Personnel & Engineering Committees met last week.
- Mr. Schilling advised that he is in communication with Mt Olive Township with regard to the offering of the COVID-19 vaccinations.
- Mr. Pucilowski asked about the problem with the pumps.
 - Mr. Schilling advised that the Engineering Committee did discuss the issues with the pump replacement project, there are 2 models 3102 & 3085, the 3085 are smaller pumps & there have been operational issues with getting them pumping properly or sometimes at all & running at 60 hz which is their maximum. PS&S has looked into this issue along with Pumping Services. Pricing has been obtained to swap out five 3085 pumps with 3102 pumps. One of the pumps did fail, additionally 2 pump motors in 48 hours went down due to a thermal overload, this is being argued with Pumping Services.
 - Mrs. Michetti asked if the two failed pumps were the under sized pumps.
 - Mr. Schilling advised yes and no, the two failed pumps were 3085's in the application it is unsure if there is an under sizing of the pump, mini cas was not provided at installation, previous VFD ran at a much higher amperage rating. Once the VFD was addressed, the pump has been running as expected, the argument with Pumping Services is if the mini cas application should have been provided as part of the procurement process.
 - Mr. Wancho, PE with Mr. Schilling that based on documentation received from Pumping Services prior to the purchase, mini cas should have been provided.
 - Mr. Sylvester asked if we were speaking about new pumps. Mr. Schilling confirmed yes and that one of the pumps burned up after just 48 hours which is disturbing.
 - Chairman Rattner stated that if its not covered by warranty it should be covered by the contractor because it was initial failure.
 - Mr. Schilling agrees & advised that he & PS&S are making this argument.
 - Chairman Rattner stated that was why we withhold 10% on every bill, Mr. Schilling advised that because this was a co-op purchase with an MSA install 10% retainage is not possible. Mr. Rattner stated the final payment should be negotiated.
 - Mr. Schilling stated that the relationship between Pumping Services and the MSA is one thing, the relationship between Pumping Services and PS&S is a much larger risk for them.
 - Mr. Dwyer, Esq. if there is a warranty involved do, we have to give notice to the manufacturer.
 - Mr. Schilling advised that we have notified the supplier, Pumping Services is the NJ rep & distributor, the company that manufacturers the pumps is outside of the country and deferred to Mr. Wancho, PE and he confirmed they are in Sweden.
 - Mr. Wancho, PE stated that once they have a better handle on the issue, they can better document the issues, Pumping Services is going to attempt to make this right through the manufacturer warranty.
 - Mr. Dwyer, Esq stated that Pumping Services contract likely states that they are only the dealer.

- Mr. Schilling responded that Pumping Services is likely going to respond that because they did not install the pump that they are not liable.
- Mr. Dwyer, Esq. requested that we be copied on all correspondence with Pumping Services and the manufacturer.
- Mr. Schilling advised that the pump is not just a pump, it's a pump & motor that failed. He authorized the repair at approximately \$4000.00

The Engineer's Report for the month of December, 2020 was accepted on a motion offered by Mr. Pucilowski, seconded by Mr. McNeilly. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Mr. Wancho, PE stated that there have been some unfortunate COVID-19 related delays in completing the evaluation with the pump issues. PS&S is focusing on the hydraulics and the proper operating point on the pump curve, other issues may be ragging & clogging. They are focusing on the major issues first; he has reached out to Pumping Services & discussed the procurement process in an attempt to understand why we did not get the mini cas system. In the end, if it is a hydraulic issue or related issue the resolution may be to change the pumps out.
- Final Permit received which will be discussed in Executive Session.
- Chairman Rattner asked on Contract 295 expect to be on bypass in January and complete concrete work, he is concerned that there may be weather delays. Mr. Wancho, PE advised all of the work is inside the building so there won't be any weather-related delays, he is more concerned with COVID-19 or manufacturer related delays.

New Business:

Resolution No. 20-47 was offered on a motion by Mr. Schwab seconded by Mr. Pucilowski and the affirmative roll call vote of members present. Roll Call:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

See attached Resolution

Comments:

- None

Resolution 2021 Adopted Budget was offered on a motion by Mr. Pucilowski seconded by Mr. Schwab and the affirmative roll call vote of members present. Roll Call:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

See attached resolution

Comments:

- None

Resolution No. 20-48 was offered on a motion by Mr. Romano seconded by Mrs. Michetti and the affirmative roll call vote of members present. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

See attached resolution

New Business:

Comments:

- Mr. McNeilly advised that Byram and Stanhope are in negotiations to acquire additional flow allocation. The allocation transfer would be between 3,000-5,000 gallons, this may be handled by January.
 - Chairman Rattner stated to review the previous allocation.0
 - Mr. Schilling deferred to Mr. Dwyer, Esq regarding the previous allocation stating that the process had been streamlined.
 - Mr. Dwyer, Esq. advised a template was created.
 - Mr. McNeilly asked Mr. Romano if he had anything to add, Mr. Romano stated they are ready to go.
- Mr. Schilling asked the opinion of the board with regard to updating the member town service agreements for the Permit renewal process, he would like to standardize the agreements.
 - Chairman Rattner agrees that Mr. Dwyer, Esq. should periodically review the agreements. Chairman Rattner stated that in reviewing the permit issued December 11, there is language requiring the MSA to prove that we do not accept industrial waste. Mr. Schilling confirmed.
 - Mr. Sylvester asked who picks up the expense. Chairman Rattner advised that it would be indirectly billed to the townships because it would be supported through the budget. Mrs. Michetti stated that the member townships attorneys would be reviewing the revisions to the agreements.
 - Mr. Sylvester asked, what if the townships don't want to participate?
 - Mr. Dwyer, Esq. stated that MSA may amend agreements to add the type of effluent coming into the plant following a public hearing.
 - Mr. McNeilly stated that we should get whatever modifications we want to make and present them to the municipalities, there may be some changes that legacy municipalities may not agree to.
 - Mr. Schilling stated that he isn't looking to change all of the language in the legacy agreements. There is language for the MSA to make changes.
 - Mr. Sylvester stated that it was his understanding that the MSA always had the authority to determine what we can & cannot accept.
 - Mr. Schilling stated that was always his understanding but that it is a legal matter and for Mr. Dwyer, Esq. to review and determine. The MSA would have to take some action with regard to headworks analysis.
 - Mrs. Michetti stated that each municipality was given the ordinance information by the MSA, the headworks & local limits were completed a few years ago, would each town have to redo the reports.
 - Mr. Schilling stated yes some of the reports will have to be modified or redone.

Old Business:

- None

Closed Session:

Moved to closed session at 8:22pm on a motion by Mr. Romano seconded by Mr. McNeilly and the affirmative all in favor vote of members present. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Thomas Carroll, QPA left meeting.
- Mr. Pucilowski stated that there were no RICE notices therefore personnel discussion is off the agenda.

Open Session:

Moved to open session at 8:46pm on a motion by Mr. Romano seconded by Mr. Pucilowski and the affirmative all in favor vote of members present. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Resolution for hearing and stay of final permit issued December 11, 2020 was offered on a motion by Mr. Pucilowski seconded by Mr. McNeilly and the affirmative roll call vote of members present. Roll Call:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- MSA authorizes the application for a hearing and a stay for the final permit issued on December 11, 2020

Adjournment:

Motion made by Mr. McNeilly, seconded by Mr. Romano and the All in Favor Vote of members present, Mr. Schindelar adjourned the meeting at 8:49pm.

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci - Administrative Assistant

**RESOLUTION NO. 20-47
MUSCONETCONG SEWERAGE AUTHORITY
2020 BUDGET TRANSFERS**

WHEREAS, there are insufficient funds in the following accounts to meet the demands thereon for the balance of the current fiscal year:

- B-23 Permit Applications/Compliance (due to additional professional fees related to permit renewal)
- B-31 External Services (due to COVID compliance and sanitizing services)
- B-3 Legal (due to major projects including Contracts 295 and 300, several capital projects, COVID review, labor guidance and permit renewal)
- B-4 Audit (due to services in connection with the 2021 budget preparation)

WHEREAS, there appears to be a surplus in the following account over and above the demands deemed to be necessary for the balance of the current fiscal year,

B-16 ELECTRIC

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision of N.J.A.C. 5:31-2.8, part of the surplus in the amounts heretofore mentioned above, be hereby transferred to the accounts mentioned as being insufficient, to meet the current demands, and,

BE IT FURTHER RESOLVED, that the Treasurer is hereby authorized and directed to make the following transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
ELECTRIC	LEGAL	\$7,804.50
ELECTRIC	EXTERNAL SERVICES	\$18,621.08
ELECTRIC	PERMIT APP/COMPLIANCE	\$9,553.99
ELECTRIC	AUDIT	\$2,000.00

BE IT FURTHER RESOLVED, that as a result of these transfers the Budget shall be revised as follows:

- Increase B-3 Legal from \$30,000 to \$40,000
- Increase B-31 External Services from \$70,000.00 to \$80,000.00
- Increase B-3 Permit App/Compliance from \$25,000 to \$45,000.00
- Increase B-4 Audit from \$15,000.00 to \$17,000.00

Overall these transfers totaling \$37,979.57 from B-16 ELECTRIC will reduce that category from \$482,500.00 to \$444,520.43.


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

December 17, 2020

Vote:

10 Aye 0 Nay 0 Abstain 2 Absent

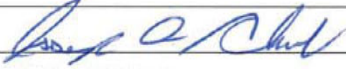
2021 (2021-2022) ADOPTION CERTIFICATION

MUSCONETCONG SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: JAN. 1, 2021 TO: DEC. 31, 2021

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Musconetcong Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 17th day of, December, 2020.

Officer's Signature:			
Name:	JOSEPH SCHWAB		
Title:	SECRETARY / TREASURER		
Address:	110 CONTINENTAL DRIVE BUDD LAKE, NJ 07828		
Phone Number:	973-347-1525	Fax Number:	973-347-8356
E-mail address			

RESOLUTION NO. 20-48

Resolution Establishing Meeting Dates
for the Musconetcong Sewerage Authority
for the Calendar Year 2021

WHEREAS, the Musconetcong Sewerage Authority ("MSA") hereby establishes the following meeting dates for the Calendar Year 2021, which meetings will begin at 7:30 p.m. and will be held virtually until it is safe to meet in person after COVID-19 is sufficiently under control, and thereafter at the MSA's Water Pollution Control Facilities located at 110 Continental Drive in Budd Lake, New Jersey:

- January 28th
- February 25th (Reorganization @ 7:30 PM followed by Regular Meeting)
- March 25th
- April 22nd
- May 27th
- June 24th
- July 22nd
- August 26th
- September 23rd
- October 28th
- November 23rd – Tuesday before Thanksgiving
- December 16th – Third Thursday

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Date: December 17, 2020

RESOLUTION NO. 20-49

Resolution of the Musconetcong Sewerage Authority (the "Authority")
Authorizing the Filing of a Request for an Adjudicatory Hearing and a Request for a Stay from the NJPDES
Renewal Permit Issued on December 11, 2020

WHEREAS, the Authority operates under a NJPDES permit granted by the New Jersey Department
of Environmental Protection (Permit #NJ 0027821); and

WHEREAS, the Permit requires renewal every five years; and

WHEREAS, the Authority applied for renewal and received a Permit on December 11, 2021; and

WHEREAS, the Permit includes an effluent for Nitrates which the Authority does not meet and cannot
comply with without substantial and expensive plant upgrades; and

WHEREAS, the water quality benefits of the proposed Nitrate limit are questionable and lack scientific
basis; and

WHEREAS, the Musconetcong River is the receiving body of the Authority's discharge and is not
impaired for Nitrates, and has no drinking water intakes, and the nearest drinking water intake is on the
Delaware River several miles from the MSA's discharge pipe; and

WHEREAS, the Permit also allows for a revised effluent limit for Total Dissolved Solids ("TDS") during
the Permit cycle, so that an appeal from the TDS limit may also become necessary;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage
Authority that the Director and the Authority's professionals are hereby authorized to take all steps
necessary to appeal from the Permit, including but not limited to, requesting an Adjudicatory Hearing and a
Stay.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: as of December 17, 2020